

Department of Planning and Development

Building and Inspections

inspection@cityoflacrosse.org 608-789-7530

WINDOW/DOOR REPLACEMENT

Do I need a building permit?

Yes

How much will it cost?

\$125

How do I obtain a permit?

Email or drop-off to the Community Risk Management the following:

- Supply the window(s) size, door size(s), header size(s), a floor plan and a sectional drawing.
- Provide a copy of the manufacturer's specifications (if required).

If you would like to submit the permit application electronically, please upload the forms and email them to inspection@cityoflacrosse.org

Where can I put a dumpster?

Generally, the dumpster can be placed on your property. If placed on a public property or in the right-of-way/street a Dumpster Permit is required from the Engineering Department.

When must I call for inspections?

Inspections are required at the following times:

- After framing, but before windows/door is installed (if required)
- After insulating (if required)
- When the project is complete

Frequently encountered issues:

Following is a list of frequent problems or errors we encounter:

- No framing inspection (if required)
- No insulating inspection (if required)
- No final inspection

NOTE: If the home owner does not hire a contractor to perform work under the building permit that is bonded and insured, a Cautionary Statement must be signed and submitted with the application. (*SEE ATTACHED FORM*)

The property owner is responsible for correct placement of structures upon a parcel of land to comply with the building and zoning law. The back edge of the City sidewalk is usually located on a property line.

Be sure to call Digger's Hotline prior to digging. The number is 1-800-242-8511.

Window/Door Replacement Additional Information

WINDOW/DOOR REPLACEMENT ADDITIONAL INFORMATION
Window Size(s):
Door Size(s):
Header Size(s):

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDING BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance.

WETLANDS NOTICE TO PERMIT APPLICANTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE OF SOIL

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management standards, and will comply with those standards.

Owner: (Print Name) (Sign) (Date)

Owner: (Print Name) (Sign) (Date)

OFFICE USE ONLY		
For Permit Number:	Inspector:	Date: