



# La Crosse Fire Department

Division of Community Risk Management

FDinfo@cityoflacrosse.org - 608.789.7260



## APPLICATION FOR TENT/STRUCTURE PERMIT

All tents, canopies and membrane structures, both temporary and permanent, shall be in accordance with the National Fire protection Association (NFPA) 1 Fire Code, Chapter 25. An inspection is required of any tent/structure 400 square feet or larger.

This application must be completed and filed with the La Crosse Fire Department and an inspection must occur prior to occupancy. A fee in the amount of \$50.00 must accompany this application (checks payable to the City Treasurer).

Name of Applicant (Organization): \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Location of Tent/Structure: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### Application Checklist:

- Tent/structure meets NFPA 1 Fire Code, Chapter 25
- Evidence that tent fabric meets the flame propagation performance criteria contacted in Test Method 2 of NFPA 701 through either: (1) certification or other evidence of acceptance by an organization acceptable to the Fire Chief or his designee or (2) a report of tests made by other inspection authorities or organizations acceptable to the Fire Chief or his designee.
- Diagram of tent/structure location.
- All tents with stakes require Diggers Hotline clearance
- Filing of application with the La Crosse Fire Department a minimum of three (3) business days prior to inspection.
- Inspection must be conducted prior to occupancy.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Issuing Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Passes Inspection (in compliance)

Fails Inspection (not in compliance)